

PAVILION RENTAL POLICY

1. The pavilions will be assigned on a first come –first serve basis. South Connellsville residents have preference of dates and times.
2. All parties 20 people and over are required to pay the \$50.00 rental fee and the \$50.00 refundable security deposit.
3. A \$50.00 refundable security deposit is required and is automatically added at the time of the pavilion rental. This deposit fee will be returned after the rental, providing park conditions are adhered to and no damages to the pavilion and/or pavilion amenities occur.
4. If any party under 20 people has not paid the \$50.00 rental fee and the \$50.00 security deposit, you are using the pavilion at your own risk. If the pavilion is rented the day of your event and you have not paid the fees for rental, you will lose your rights to the pavilion on that day.
5. All request forms must be submitted to the Borough of South Connellsville, for review by the parks and recreation committee, no later than 14 days prior to the requested date. No exceptions will be made. This will ensure we have advanced notice for our street department employees to prep for the rental date.
6. Rain dates are not automatically assigned and must be requested after the original requested date has passed.
7. The borough secretary will issue a permit to those parties that meet all the above requirements. The original permit, along with the person to whom the permit was issued, must be present at the pavilion at the time of the scheduled activity. This permit must be presented to a borough official or the police department if requested.
8. Alcohol is forbidden at the park. If alcohol and/or drugs are reported, the City Police will take legal action.
9. Fireworks are prohibited at our park.
10. Garbage cans are provided by the borough. Please clean up after your event and leave the area in the same condition as it was found. If you notice damage to the area upon your arrival, please take note and contact a borough official or the borough office immediately.
11. The playground bathrooms will be both open for the date of the rental and will be cleaned and stocked with supplies by our street department employees prior to the event date.
12. Tables are not to be moved from the pavilion.
13. All other rules of the park, posted on the sign outside the park, apply to any event being held.

South Connellsville Borough

1503 South Pittsburgh Street South Connellsville, PA 15425

Office Hours: Monday to Thursday 8:00 AM – 3:30 PM

Phone: 724-628-4860

Fax: 724-628-0251

Website: Southconnellsvilleboroughpa.com

Pavilion Rental Contract

*Name: _____ *Phone: _____

*Email Address: _____

*Address: _____

Organization Name: _____

*Date & Time Requested: _____ From _____ To _____

*Activity to be held: _____

I, the undersigned applicant, agree to abide and enforce the rules governing this facility as set forth by the South Connellsville Borough. I understand that by signing this document, I accept all responsibility for any damages to the premises resulting from use of the facility. I further agree that any violation of the pavilion rental rules, which I have read, can result in immediate cancellation of the reservation and forfeitures of all fees and deposits.

Signature

Date

For Official Use Only

Date Form Submitted: _____

Reviewed by: _____

Rental Fee Paid: (\$50.00 per day) _____

Security Deposit Paid: (\$50.00) _____

Cash: _____

Check: _____

Approved by: _____

****Make checks payable to the South Connellsville Borough****